

**Preparation Of Form I-213, Record Of Deportable/Inadmissible Alien**

- A) The numbered information that follows corresponds to the sample Form I-213 at the end of this section.
- B) There are several different versions of Form I-213. However, they contain the same basic format, and method of completion.
- C) In any of the data spaces, if the block is not applicable, write 'NA'. If more explanation is required, type "See Narrative".

1. **Family Name** – Enter the complete true name of the alien (b) (7)(E) [Redacted]

2. **Sex** - Enter "M" for male or "F" for female.

3. **Hair** - Enter the color of the alien's hair or "Bald" if alien has no hair.

4. **Eyes** - Enter the color of the alien's eyes.

5. **Complexion** - Enter the applicable term as noted below ONLY:

- a. Light;
- b. Medium;
- c. Dark;
- d. Very dark.

Note: These are the only options available.

6. **Country of Citizenship** - Enter the country of which the alien is a citizen, subject or national. (b) (7)(E) [Redacted]

7. **Passport Number and Country of Issue** - If a document was used to enter the United States, or if the Subject has a travel document, enter the serial number of the passport, travel document, or similar certificate of identity, the country that issued the document, and expiration date.

8. **File Number** - Enter the ICE "A" file number.

9. **Height** - Enter the height in feet and inches.

10. **Weight** - Enter the weight in pounds. 1 Kilogram = 2.2 pounds.

11. **Occupation** - Enter the occupation practiced in country of foreign residence. (b) (7)(E) [Redacted]

12. **U.S. Address** - Enter residence address. (b) (7)(E) [Redacted]

13. **Scars and/or Marks** (b) (7)(E) [Redacted]

14. **Date, Place, Time, Manner of Last Entry** (b) (7)(E) [Redacted]

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recent ENTRY into U.S. If status has changed since entry, note change in "Immigration Record" and/or "Narrative."

(b) (7)(E)

15. **Passenger Boarded At** - Foreign location where Subject boarded plane or vessel to the U.S. If EWI put N/A.

16. **F.B.I. Number** - (b) (7)(E)

17. **Marital Status** - Check appropriate box.

18. **Number, Street, City...of Permanent Address** - Enter the address in Subject's country of residence, citizenship and/or nationality.

Examples:

- a. Calle Cinco de Mayo 38, Colonia Morales, Reynosa, Tamps, Mex.
- b. Ejido Guzman, Ojo de Agua, Son., Mex.
- c. Avenida B #3 4, Jaltepec, Hgo., Mex.

19. **Method of Location/Apprehension** - (b) (7)(E)

(b) (7)(E)

20. **Date of Birth** - Month, day, and year in MM/DD/YY format.

21. **Date of Action** - Date of apprehension, location or interview.

22. **Location Code** - Your duty station code (three-letter code).

Example: Atlanta = ATL.

23. **At/Near** - Cross out non-applicable word and show city and state of location/apprehension.

24. **Date and Hour** - Month, day, year and time located/apprehended.

25. **City, Province (State) and Country of Birth** - Town or city, state or province, and country of birth.

26. **AR - Alien Registration** - (b) (7)(E)

(b) (7)(E)

27. **Form** - Type and number. Complete only if alien has proof of registration. If taken from alien, check appropriate square for "lifted."

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28. **By** - Name and title of agent(s).
29. **NIV Issuing Post and NIV Number** - List place where alien obtained his/her non-immigrant visa to come to the U.S with visa number. If visa is waived for that country, so indicate.
30. **Social Security Account Name** – Insert name exactly as on social security card (b) (7)(E)  
(b) (7)(E)
31. **Status at Entry** - Immigration status upon ENTRY into U.S. If Subject changed status after entry, note change in "Immigration Record" and/or "Narrative".

Examples:

- a. PWI (Present Without Inspection)
- b. Visitor Student
- c. Immigrant

32. **Status When Found** – Use one of the following choices ONLY:
- a. Employed
  - b. Seeking Employment
  - c. Seeking Assistance
  - d. In Travel/Transit
  - e. Welfare
  - f. In Institution

Note: These are the only options available.

33. **Date Visa Issued** - Self-explanatory.
34. **Social Security Number** - Self-explanatory (include fraudulent or counterfeit number.).
35. **Length of Time Illegally in U.S.** - Use one of the following choices ONLY:

- a. At Entry
- b. Within 72 hours
- c. 4-30 days
- d. 1 month - 1 year
- e. Over 1 year

Note: These are the only options available.

36. **Immigration Record** - Show all prior Bureau actions. Continue in "Narrative" if necessary.
37. **Criminal Record** - Show criminals records or note "FBI report attached." May refer to "Narrative" for continuation.
38. **Name, Address and Nationality of Spouse** - Self-explanatory. Include Maiden name in parentheses with word "NEE", if not part of current last name used. If spouse resides with subject, write same U.S. address (SUSA) or if foreign write same foreign address (SFA).
39. **Number/Nationality of Minor Children** - Provide number of Minor children with breakdown, by number, of nationality, if it differs by child.

Example: If Subject has 2 minor children; one born in France, 2 born in U.S. note:

1 – France

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2 – US

40. **Father's Name, Nationality and Address** - Self-explanatory. If father resides with subject, write same U.S. address (SUSA) or if foreign write same foreign address (SFA). If father is deceased, write "deceased" instead of address. Make sure to note nationality, even if deceased.
41. **Mother's Name, Nationality and Address** - Self-explanatory. If mother resides with subject, write same U.S. address (SUSA) or if foreign write same foreign address (SFA). If mother is deceased, write "deceased" instead of address. Make sure to note nationality, even if deceased.
42. **Monies Due/Property in U.S. Not in Immediate Possession** - Note whether alien claims property/assets in U.S. If alien claims none, he/she will initial this block. If alien claims property, complete Form I-43. (See Section VI – C for I-43 description.)
43. **Fingerprinted** - Check Yes, if agent fingerprints Subject during processing. [REDACTED]  
(b) (7)(E)
44. [REDACTED]  
(b) (7)(E)
45. [REDACTED]  
(b) (7)(E)
- [REDACTED]  
(b) (7)(E)
46. **Name and Address of (Last)/(Current) U.S. Employer** - Strike out non-applicable word in title. Provide name and address of most recent/present employer in U.S.
47. **Type of Employment** - Insert one of the following, as appropriate:
- a. "HI" - Heavy Industry
  - b. "LI" - Light Industry
  - c. "A" - Agriculture
  - d. "C" - Construction
  - e. "S" - Service
- Note: These are the only options available (derived from Form G-23.18).
48. **Salary** - Show hourly, or change to weekly salary in current place of employment.
49. **Employed From/To** - Date present/most recent employment began and terminated, separated by the word "to." If Subject is still employed by company, or if Subject was apprehended at the place of employment note "Present" after the "to."
50. **Narrative**

The following relates to the preparation of the narrative portion of the I-213. Place the underlined title as noted before the related narration:

- A. Method of Location/Apprehension: Articulate the predication for the apprehension: Fugitive Operations, referral by other branch, etc. If it is related to an operational case, place the case

number in this section.

(b) (7)(E) [Redacted]

- B. Alienage and deportability/inadmissibility: Alienage and deportability or inadmissibility must be established in the narrative. (b) (7)(E) [Redacted]

Example:

SUBJECT is a native and citizen of Mexico who makes no claim to U.S. citizenship or LPR status. He last entered the U.S., in violation of Section 212 of the Act, by wading the river 1 mile west of the Brownsville Port of Entry and was not inspected and admitted by an immigration officer.

(b) (7)(E) [Redacted]

- C. Criminal History: List a detailed account of subject's criminal history and disposition. [Redacted]

- D. Health and Humanitarian Aspects: Full details should be recorded as to health and humanitarian aspects of the case, such as close family ties in U.S., any health problems (i.e. positive tuberculosis test reaction), if subject is on public assistance or welfare, etc.

- E. Intelligence Information: (b) (7)(E) [Redacted]

(b) (7)(E) [Redacted]

(b) (7)(E) [Redacted]

(b) (7)(E) [Redacted]

[Redacted]

- F. Funds: Amount of funds, both U.S. and foreign, in the alien's possession should be listed.

- G. Recommendations: After obtaining all pertinent data relating to the case, the processing officer will record his/her recommendation for the disposition of the SUBJECT following outstanding ICE policy and guidelines.

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There are four types of dispositions that can generally be recommended;

- a. Prosecution
- b. Removal proceedings
- c. Voluntary departure, and
- d. V/R (Voluntary departure with safeguards) (I-210)

When it appears that the SUBJECT may be eligible for discretionary relief or the matter is of an unusual or complex nature, the information should be immediately brought to the attention of the official who would authorize the Notice to Appear.

**Alien has been advised of communication privileges (In narrative box):**

8 CFR 236.1(e) states that if Subject is to be served with a Warrant of Arrest, I-200, he must be notified of the privilege of communication with the consular officer of his country of citizenship, nationality or residence, located in the United States. Once advised of this privilege, the officer will initial and date the space provided.

This CFR section also states that immediate communication with diplomatic or consular officers, by the ICE officer, is required for aliens who are citizens or nationals of certain countries, as listed in the regulation. This notification must be effected regardless of the alien's wishes. The officer will not notify the consular or diplomatic officer of any application by the alien for asylum or withholding of removal.

51. **Signature and Title** - Insert full name, title, and signature of officer preparing I-213.

52. **Distribution** - Show distribution of I-213 copies.

(b) (7)(E)

[Redacted]

53. **Received** - (b) (7)(E)

[Redacted]

54. **Disposition** - Show preliminary disposition (NTA, I-210 VD, etc. When a NTA and Warrant of Arrest is applied for, note "NTA/WA". Include bond amount.

55. **Examining Officer** (b) (7)(E)

[Redacted]